



Douglas Island Pink and Chum, Inc.

2697 Channel Drive ◦ Juneau, Alaska 99801

(907) 463-5114 ◦ www.dipac.net

Job Title: Visitor Center Gift Shop Attendant

Duration: Upon hire - October 1st, 2024 – FULL & PART Time Positions Available

Location: Douglas Island Pink and Chum, Inc. – Macaulay Salmon Hatchery

Hiring Period: Open until filled

Pay: \$12.50 - \$15 DOE

Description

DIPAC is a private non-profit corporation dedicated to enhancing salmon stocks in Northern Southeast Alaska and educating locals and visitors alike on the salmon life cycle and importance of hatcheries in the state through the Ladd Macaulay Visitor Center. The Gift Shop Attendant is an entry level position, assisting in the upkeep of the visitor center gift shop, transactions, as well as being an informational resource to guests. The position requires money handling, public speaking, prolonged periods on your feet, as well as strong people skills. Gift Shop Attendants will work in a fast-paced environment and will need to be able to multi-task and move from one job to another as needed. Interest and knowledge of marine life and fisheries are a plus as you will have the opportunity to assist and grow into the other positions around the Visitor Center. Below is a detailed description of duties associated with the job.

- Retail sales, Cash Register Operations, Money Handling
- Maintaining organization of the gift shop with a working knowledge of products
- Conversing with guests from around the world, answering questions, and providing facts
- Maintaining cleanliness of visitor center and guest-used spaces, including outside grounds

Requirements

Public speaking experience from previous jobs or classes. Money handling skills and customer service experience are a plus but not required. Must be willing to have a flexible schedule, and change shifts on short notice, work on weekends, and withstand up to 6 hours on your feet.

Potential opportunities to work over time. 15 years or older is preferred.

Contact

If interested, visit our website at dipac.net/employment for an application. Completed applications, along with a resume, can be sent to Emily Pearce at emily_pearce@dipac.net

This position will report to the Tourism and Education Manager – Erik Shook (907) 463-1633.